

No.MoES/P.O/DOM/Rectt.MD/2023

**Government of India
Ministry of Earth Sciences**

Prithvi Bhawan, Lodhi Road, New Delhi-110003

Dated, the 09th July, 2024

VACANCY CIRCULAR

Ministry of Earth Sciences (MoES), Government of India, has recently launched Deep Ocean Mission in September 2021 which is aimed at developing technologies to explore deep ocean resources and their sustainable use, growing the country's marine and maritime economy and tackling the climate change and pollution. The Ministry, in supersession of the earlier vacancy circular of even reference published in Employment News 13-19 January, 2024 edition, invites applications in physical Mode for filling up of post of Mission Director under Deep Ocean Mission, purely on contract basis. The last date for receiving applications is within 28 days from the date of publication of this advertisement in the Employment News. **Candidates who have already applied against the Ministry's vacancy circular of even reference published in Employment News 13-19 January, 2024 edition need not apply again and the application already submitted and received in the Ministry shall be considered.**

Mission Director would handle various technical, administrative, budget, finance and audit matters of the mission and shall work under the administrative control Ministry of Earth Sciences.

Name of the Post	:	Mission Director
Mode of Appointment	:	Contract on consolidated pay basis
Duration	:	3 (three) years or end of the Project.
Consolidated Pay	:	(i) Rs. 4,03,995/- (ii) For retired Govt. Servants, the pay will be fixed as per DoPT/DoE, Govt. of India norms
Tour/travel	:	As per applicable Rules to the post advertised.
Location	:	MoES Hqrs or any of MoES institutes.

Essential Qualification:

Master's Degree in Physics / Mathematics / Oceanography / Marine Sciences/ Marine Biology/ Zoology or Bachelor's Degree in Engineering or equivalent from a recognized University with at least 60% marks (first class) in the qualifying degree level.

Essential Experience:

At least Twenty-one (21) years of experience (after obtaining essential educational qualification) in Research and Development in Ocean Engineering/Ocean Technology/ Ocean Science/ Oceanography/ Environmental Engineering as evidenced by research papers/reports/patents.

Desirable Qualification / Experience:



- i. Doctorate degree in Science or Master's degree in Engineering in the relevant subject or area of specialization;
- ii. Experience in policy-making, planning and project development, coordination, managing and directing major programmes / projects in related areas of Science and Technology, preferably Ocean Sciences and Technology.

Responsibilities

- The main responsibilities of the Mission Director include coordinating in overall Planning and implementation of the Mission.
- To liaison and coordinate with implementing institutes.
- Support and conduct meetings of Mission Steering/ Deep Ocean Council, Mission Management and Project Advisory Committees Committee of the Mission.
- Coordinate various technical, administrative, budget, purchase and audit matters of the mission.
- To coordinate with Programme Division in the Ministry.

Age Limit (as on normal closing date):

Age limit: 62 years

Note: The crucial date for determining the age limit shall be the closing date for receipt of applications form candidates in India.

Leave: As per Government rules. Mission Director shall not eligible to leave for more than 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.

Selection Process:

The prescribed essential qualifications are minimum requirements and the mere possession of the same does not entitle candidates to be called for an interview. If the numbers of applications, received in response to the advertisement are large, it will not be convenient or possible to call all candidates for an interview. Hence, Ministry may restrict the number of candidates to be called for interview before the Selection Board to the reasonable limit through the screening process.

The criteria for screening of the applications will be based on candidates qualifying credentials against the essential requirements specified above,

- i. date of birth,
- ii. completeness of the application in terms of providing accurate details and submission of the passport size photograph, and copies of the marks list, academic and experience certificates, signature,
- iii. essential experience,
- iv. desirable qualification and experience as specified above,
- v. consistent academic performance at one or more levels etc. The candidate's experience certificates should clearly specify whether they possess the experience/knowledge/skills/technology/software platform requested in the essential/desirable experience requirements against the post. The benchmark for screening the applications will be set by a committee constituted to screen the applications. The final selection of the Screened-in candidates will be based on the candidate's performance before



the Selection Board. No correspondence will be entertained with candidates who are not called for interview/selected for appointment.

Application Procedure:

- The entire application procedure is in physical mode. The duly Completed Application in the prescribed format should be submitted/send by post in the prescribed format to the Under Secretary (Establishment), Ministry of Earth Sciences, Prithvi Bhawan, Lodhi Road, New Delhi-110003.
- Copies of certificates in support of educational qualifications, date of birth, experience, no objection certificates (from present employer, if working), should be enclosed with the application. Production of the original certificates is a must while appearing for Interview. Applications submitted without copies of the relevant certificates, signature and passport size photograph will be rejected in the screening process itself. The certificates should be clearly visible and readable.
- Any discrepancies found in the certificates will attract the disqualification of applications. Non-production of the original certificates will also make the candidate disqualified. The disqualified candidates will not be allowed for Interview. Candidates currently working in any other organization need to provide proof of their current employment with a service certificate from the employer / latest pay slip, etc. Appointment orders /resumes will not be considered as proof of current employment. In addition, the experience certificates should clearly show the date of joining and the date of resignation. In case the screening committee is unable to get the documentary evidence for the number of years of experience claimed by the candidate such periods of experience will be considered as NIL.
- The candidates presently working in Central Govt./State Govt./ PSUs/Autonomous Bodies/Universities etc. are required to provide No Objection/cadre clearance from their current employer at the time of interview. The current employer will also certify their Vigilance Clearance and Integrity.
- Incomplete applications in any respect are liable to be rejected summarily. No representation against such rejection will be entertained.
- Canvassing in any form will be a disqualification.

The advertisement is also available on the website of the Ministry of Earth Sciences i.e. www.moes.gov.in.



FORMAT OF APPLICATION

Filling up the post of Mission Director in the Ministry of Earth Sciences on purely contract recruitment basis

Passport size Photograph,

Signature

Personal Details

Advertisement Number MoES/.....

*Post for which applied	Select Post	*Post Code	Select Post Code
*Full Name(in Block Letters)		*Father's/Husband's Name	
*Date of Birth (dd-mm-yyyy)		*Age on closing date	
Gender		Marital Status	
*Religion		*Nationality	
*Whether belongs to GEN/OBC/SC/ST	Select Category		
Date of joining in Govt. Service.		Date of retirement from Government Service.	
Name of the Ministry/Department/Attached/Sub-Ordinate office from which retired.			
PPO No.(for retired person only)			
Last pay drawn.(for retired person only)			
Address for correspondence	(Max. 400 characters)		
State		Pin Code	(Max 6 Numbers)
Permanent Address Same as above			
*Permanent Address	(Max. 400 characters)		
*State		*Pin Code	(Max 6 Numbers)
*Email Id			
Telephone Number		*Mobile Number	(Max 10 Numbers)

Academic Details (CGPA or any other format should convert to percentage, we accept only percentage)						
Sr. No.	Qualifications	Year of Pass	Board/University	Subjects	Class/Division	Percentage of Marks
1	Select				Distinction	35
						00

2	Select			Distinction	35 00
3	Select Degree		Select	Distinction	35 00
4	Select Qualification		Select	Distinction	35 00
5	Select PG		Select	Distinction	35 00
6	Select		Select	Distinction	35 00

Professional Training, if any

Sr. No.	Organisation Name	From	To	Details of Training
1				(max 1000 characters)
2				(max 1000 characters)

Experience Details, if any

Employer/Company /Organisation Name	From	To	Designation	Salary	Job Type	Nature of duties in brief
max 25 characters (do not use Special characters or Spaces, dots)					Select	Max 1000 characters

Add More Delete

Other Details

Details of research work/experience/Key tasks accomplished, if any	Max 3500 characters
Specialization (with reference to experience desired for the post)	Max 3500 characters
Any other information you may wish to add (like list of publications, membership of learned societies, awards and recognition, etc.(in brief)	Max 3500 characters

Declaration

I hereby declare that the information furnished in the application is true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect, my candidature/appointment is liable to be cancelled/terminated at any stage without notice or any compensation in lieu thereof. If selected, I am willing to serve anywhere in India.

Signature
(Name of the Applicant)

Place:

Date: